



Village of Forest Park  
517 Desplaines Avenue  
Forest Park, IL 60130  
Phone: 708-366-2323  
Fax: 708-366-6505

Building Department  
Phone: 708-615-6276  
Email: [building@forestpark.net](mailto:building@forestpark.net)

Office Use Only

Business License # \_\_\_\_\_

Date: \_\_\_\_\_

Surety Bond Exp: \_\_\_\_\_

IDPH # (Plumbers): \_\_\_\_\_

Annual License (\$100.00): \_\_\_\_\_

## CONTRACTOR'S BUSINESS LICENSE APPLICATION

Trade Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Email: \_\_\_\_\_

Owner Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Owner Email: \_\_\_\_\_

Business Contact: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Job Address (if applicable): \_\_\_\_\_

Are you a subcontractor?  Yes  No

If yes, please list general contractor:

Name \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Specific instructions for all contractors on back of page.**

**Questions? Contact the Building Department at [building@forestpark.net](mailto:building@forestpark.net) or 708-615-6276.**

**Contractors- \$100 yearly registration can be made at the link below:**

**<https://forestpark.merchanttransact.com/municipalpayments>**

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Comments: \_\_\_\_\_

\_\_\_\_\_

# INSTRUCTIONS

## **Contractors:**

Required to supply the following for any permits to work within the Village:

\$10,000 Surety Bond (License & Permit Bond)

\$30,000 Surety Bond (Demolition Contractors)

Proof of \$1,000,000 Liability Insurance (Listing Village of Forest Park as Certificate Holder)

## **Required to provide COPIES of Specific Licenses:**

Roofers – State License

Electricians – License

Plumbers – IDPH License

Job License Fee – \$100.00 annually (valid May 1st - April 30th) in addition to permit fees

## How to Pay Your Bill:

Make checks payable to the Village of Forest Park.

Mail payments to 517 Desplaines Avenue, Forest Park, Illinois, 60130, OR pay in person at Village Hall. Visa, MasterCard, Discover, American Express are accepted if paying in person or online at <https://forestpark.merchanttransact.com/municipalpayments>. A convenience fee is applied to credit card payments.

We do not take payments over the phone.

For your convenience, a secure drop box is located outside the main entrance to Village Hall and is available 24 hours a day.

There is a \$30.00 charge for checks returned by the bank for any reason.

Mailing address:

Village of Forest Park

517 Desplaines Avenue

Forest Park, Illinois 60130

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